STUDENT SUCCESS PLAN

Evaluation methods in the classroom and clinical/lab settings allow students to understand their level of success and progress in meeting course curricular expectations. When faculty identify a need for additional academic support for students, plans for student success are created to promote essential growth and development to be successful in achieving course and program outcomes. Two types of success plans exist: Clinical Plan for Student Success and Classroom Plan for Student Success.

Expectations for student success as articulated in the Clinical Plan for Student Success are grounded in the GBCN Undergraduate Clinical Performance Evaluation Tool criteria. These criteria are based on the AACN Essentials for Baccalaureate Education (2008) and QSEN Competencies (2010) and are used in evaluating student’s clinical learning at GBCN. Expectations for student success as articulated in the Classroom Plan for Student Success are grounded in the GBCN and Mercer University Health Sciences Center core values. These values serve as the basis for the Health Sciences Center’s educational program and position in the health care community.

Faculty complete the appropriate Student Success Plan—describe nature of problem, develop a specific action plan in collaboration with the student, discuss academic consequences, and send a copy to course coordinator and CNE. A copy of the Student Success Plan is also placed in the student’s academic folder.

Undergraduate Make-Up Clinical and Learning Resource Center Experiences Policy

Clinical and Learning Resource Center experiences cannot routinely be made up. Faculty will determine if a clinical or LRC absence will require a make-up (see considerations above) and if the absence situation is appropriate for make-up (see situations below). A fee of $25 is required for each make-up experience. A receipt from the Bursar’s office indicating payment of $25 for each make-up experience must be provided prior to participation in the experience.

Make up experiences may be approved for the following situations:
- Documented illness
- Extenuating circumstances
- Major life event

Procedure for obtaining permission to participate in a make-up clinical experience:
- Students must follow specific guidelines given by the clinical instructor. If the student will be absent from the LRC, the student must follow specific guidelines given by the course coordinator.
- Notify the clinical instructor and course coordinator prior to the clinical absence.
- Any student seeking permission to participate in a make-up experience due to the occurrence of an unplanned event must submit the appropriate documentation to
the course coordinator or Associate Dean within one business day of their return to class or clinical.

- Appropriate supporting documentation includes items such as:
  - Medical documentation: Health care provider’s note
  - Obituary
  - Accident report

- All documentation is reviewed for final approval to participate in a make-up experience. Students will be notified by the course coordinator or Associate Dean if approval is given or denied based on appropriateness of the unplanned event and supporting documentation. If denied, a grade of “unsatisfactory/clinical failure for the day” will be assigned for the missed experience.

- Any student seeking permission to participate in a make-up experience due to a scheduled event must submit to the course coordinator or the Associate Dean a written request with supporting documentation 30 days prior to the scheduled clinical or LRC experience explaining the reason they plan to miss the experience.

- A grade of “unsatisfactory/clinical failure for the day” will be assigned for requests submitted without the appropriate documentation or failure to follow the above policy.

Approved UCC 12_05_2017