Georgia Baptist College of Nursing (GBCN) of Mercer University
Newly-Accepted Students Records Checklist

<table>
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<tr>
<th>NAME</th>
<th>MERCER ID#</th>
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1. **Submit the following to Mercer University Campus Healthcare office:**
   3001 Mercer University Drive, SHEFFIELD Building, Attn: Campus Health, Atlanta, GA 30341
   Fax: 678-547-6054
   Phone: 678-547-6130

   - ☐ CAMPUS HEALTH INFORMATION FORM (available on-line)
   - ☐ ALL IMMUNIZATION RECORDS

2. **Submit the following to College of Nursing Administrative Secretary:**
   3001 Mercer University Drive, NURSING Building, Attn: Office 218, Atlanta, GA 30341
   Fax: 678-547-6777
   Phone: 678-547-6800

   - ☐ Signed CPR CARD (AHA-BLS for Healthcare Providers)
   - ☐ Copy of PPD (TB Skin Test) Results
   - ☐ Copy of Proof of INFLUENZA (FLU) Vaccine
   - ☐ Signed CAMPUS HEALTH IMMUNIZATION PRINTOUT
   - ☐ Copy of HEALTH INSURANCE CARD/ID
   - ☐ HIPAA Results
   - ☐ OSHA Results (practicing licensed RN's are exempt)
   - ☐ NURSING LICENSE (if applicable)

~For Admin Use Only~

Student has Completed Records In-processing  Date ________________